



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Customer Service: 1.877.682.8772  
www.tssa.org

## Ski Request for Services New Installations - Prepayment Form

(HST Registration No: 891131369)

Enter # of Devices	Service	Fee Type	Service Fee	License Fee	HST on Service Fee	Total (Including HST)	Quantity	Total Fees Due
	<b>NEW INSTALLATIONS</b> (Includes License, engineering, initial inspection, travel & 1 subsequent inspection)							
	Rope Tow	Flat*	\$ 1,962.00	\$ 359.50	\$ 255.06	\$ 2,576.56	x	=
	Conveyor	Flat*	\$ 1,962.00	\$ 447.00	\$ 255.06	\$ 2,664.06	x	=
	Bar Lifts	Flat*	\$ 1,962.00	\$ 834.00	\$ 255.06	\$ 3,051.06	x	=
	Chair Lifts / above surface lifts	Flat*	\$ 1,962.00	\$ 1,090.00	\$ 255.06	\$ 3,307.06	x	=
	<b>Expedited Engineering Services **</b> (New Installations)	Flat	\$ 545.00	\$ -	\$ 70.85	\$ 615.85	x	=
	<b>OTHER SERVICES</b>							
	Variance per device	Flat*	\$ 545.00	\$ -	\$ 70.85	\$ 615.85	x	=
	<b>Expedited Engineering Services ** (Variance)</b>	Flat	\$ 272.50	\$ -	\$ 35.43	\$ 307.93	x	=

Total Fees Due						
	1	2				

If paying by credit card, values in Boxes 1 & 2 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed. Fees are non-refundable.**  
**For payment options, see Payment Instructions**

Submitter's Unique reference Number for this Service request

Notes: (indicate any special notes, if multiple devices indicate which devices require expedited service)

\*Flat fees relating to engineering services or initial inspection may be subject to additional billing if engineering submissions are inadequate or require excessive engineering review/initial inspection time. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

All additional follow-up inspections are billed in accordance with the TSSA fee schedule.

**\*\*Expedited Services**

Expedited service fees are non-refundable

Expedited services places your application in an expedited service line.



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## PAYMENT INSTRUCTIONS

<b>TSSA use only</b> WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item