



Technical Standards and Safety Authority
345 Carlingview Drive
Toronto, Ontario M9W 6N9
Tel: 416.734.3300
Fax: 416.734.3202
Customer Service: 1.877.682.8772
Email: licencingandregistration@tssa.org
www.tssa.org

Application for Reinstatement of an Ontario Licence to Operate a Retail Outlet or a Bulk Storage Plant

Technical Standards and Safety Act

Liquid Fuels Regulation

		For Office Use Only																
<p>Check applicable box(es)</p> <table><tr><td><input type="checkbox"/> Gasoline Station</td><td><input type="checkbox"/> Marina</td></tr><tr><td><input type="checkbox"/> Card/Keylock</td><td></td></tr><tr><td><input type="checkbox"/> Full-Serve</td><td></td></tr><tr><td><input type="checkbox"/> Self-Serve</td><td></td></tr><tr><td><input type="checkbox"/> Split-Serve</td><td>Bulk Storage Plants</td></tr><tr><td><input type="checkbox"/> Off-Road Recreational Vehicle</td><td><input type="checkbox"/> Less than 350,000 L</td></tr><tr><td><input type="checkbox"/> Remotely Monitored Retail Site</td><td><input type="checkbox"/> Between 350,000 L and 2,300,000 L</td></tr><tr><td></td><td><input type="checkbox"/> Greater than 2,300,000 L</td></tr></table>		<input type="checkbox"/> Gasoline Station	<input type="checkbox"/> Marina	<input type="checkbox"/> Card/Keylock		<input type="checkbox"/> Full-Serve		<input type="checkbox"/> Self-Serve		<input type="checkbox"/> Split-Serve	Bulk Storage Plants	<input type="checkbox"/> Off-Road Recreational Vehicle	<input type="checkbox"/> Less than 350,000 L	<input type="checkbox"/> Remotely Monitored Retail Site	<input type="checkbox"/> Between 350,000 L and 2,300,000 L		<input type="checkbox"/> Greater than 2,300,000 L	
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Storage Tank Information	Underground		Aboveground	
	Qty	Total Capacity	Qty	Total Capacity
Gasoline				
Diesel Fuel				
Other. Specify:				
Was this facility previously licensed under the Act? <input type="checkbox"/> Yes <input type="checkbox"/> No				Total Storage Capacity In Litres
If 'yes', provide name of previous owner				
Licence Number				

A. LICENCE HOLDER INFORMATION

Person or Company Name:			
Corporation Number/Business Identification Number:			
Street Name / 911 Number/Address, if applicable:			
Unit/Suite:		PO Box:	
City/Town:		Province:	Postal Code:
Telephone No.:	Fax No.:	Cell No.:	Email:
Print Name of Contact Person:		Signature of Contact Person:	

B. FACILITY LOCATION

Same as: ☐ A
(Note this must be a delivery or fire route address.)

Person or Company Name:			
Street Name / 911 Number/Address, if applicable:			
Unit/Suite:			
City/Town:		Province:	Postal Code:
Telephone No.:	Fax No.:	Cell No.:	
E-mail:			
Print Name of Contact Person:			

C. TECHNICAL CONTACT

Same as: ☐ A ☐ B ☐ D
(Person or Company we should communicate with regarding engineering AND/OR inspection approval on behalf of the owner.)

Person or Company Name:			
Street Name / 911 Number/Address, if applicable:			
Unit/Suite:		PO Box:	
City/Town:		Province:	Postal Code:
Telephone No.:	Fax No.:	Cell No.:	
E-mail:			
Print Name of Contact Person:			

Note: It is illegal to use an appliance, equipment, or work for its intended purpose unless it is approved.
Please note that this approval may be revoked or suspended if the relevant review and inspection fees are not paid in full.



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Facility Address:

D. INVOICEE

Same as: ☐ A

(Person or Company responsible for fees invoiced for approval including engineering AND inspection fees.)

Person or Company Name:

Street Name / 911 Number/Address, if applicable:

Unit/Suite:

PO Box:

City/Town:

Province:

Postal Code:

Telephone No.:

Fax No.:

Cell No.:

E-mail:

Print Name of Contact Person:

Signature of Contact Person:

Date of Application (dd-mm-yyyy): _____

FEES*

(HST Registration No: 891131369)

Enter # of years operating without a License	Current Year	Total Years	License	Fee Type	License Fee	Total Years	Total Fees Due
			Gas Station (includes License, engineering, initial & 1 follow-up inspection and travel)				
			Small - 25,000 Litres or less	Flat*	\$ 652.00	x	=
			Medium - 25,001 - 150,000 Litres	Flat*	\$ 860.50	x	=
			Large - 150,000+ Litres	Flat*	\$ 941.50	x	=
			Marina (includes License, engineering, initial & 1 follow-up inspection and travel)				
			Small - 5,000 Litres or less	Flat*	\$ 465.00	x	=
			Medium - 5,001 - 25,000 Litres	Flat*	\$ 581.00	x	=
			Large - 25,000+ Litres	Flat*	\$ 860.50	x	=
			Bulk Plant (includes License, engineering, initial & 1 follow-up inspection and travel) - up to 2 engineering hours and 8 inspection hours included				
			Bulk (small) <350,000 Litres	Flat*	\$ 977.50	x	=
			Bulk (medium) 350,000 L to <2,300,000 Litres	Flat*	\$2,140.00	x	=
			Bulk (large) ≥ 2,300,000 Litres	Flat*	\$3,390.00	x	=

Total Reinstatement Fees	
Late Payment Fee	75.00
Total Amount Due	

Value in Box 2 to be entered in TSSA Service Prepayment Portal

Click here to access [TSSA Service Prepayment Portal](#)

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All required fees must be prepaid for application to be processed. Fees are non-refundable.

***Note: Engineering and/or Inspection services may be required to reinstate the license/ registration and will be billed as a separate fee**

*Flat fees relating to engineering services or initial inspection may be subject to additional billing if engineering submissions are inadequate or require excessive engineering review/initial inspection time. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

Legal Disclaimer - The owner agrees to hold harmless the Technical Standards and Safety Authority, its employees, agents, successors and assigns from any and all damages, actions, suits, claims or loss arising from the use, approval or refusal to approve of the appliance, equipment or work to which this approval applies. In the event of claims made against TSSA arising from the use of the appliance, equipment or work the owner accepts, on demand to defend such actions on behalf of TSSA and to assume any costs legal or otherwise for the defence or settlement of such claims. Failure to comply with any of the terms and conditions of the approval voids the approval.