



Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9  
Tel: 416.734.3300  
Fax: 416.734.3202  
Customer Service: 1.877.682.8772  
Email: fssubmissions@tssa.org  
www.tssa.org

# Environmental Review Services

*Technical Standards and Safety Act*  
Fuels Safety Regulations

Please submit completed application and supporting documentation by mail, fax, or email (in pdf format).		For Office Use Only
Check applicable fuel type: <input type="checkbox"/> Fuel Oil <input type="checkbox"/> Liquid Fuels	Property Use: <input type="checkbox"/> Residential (Single Family Dwelling) <input type="checkbox"/> Commercial/Industrial <input type="checkbox"/> Other	

<b>SUBMISSION TYPE</b>		
<input type="checkbox"/> Response to Inspectors' Orders Order No.: _____ Service Request No.: _____	<input type="checkbox"/> Equipment Removal/Site Closure <input type="checkbox"/> Equipment Upgrade	<input type="checkbox"/> Leak <input type="checkbox"/> Discovery <input type="checkbox"/> Spill
Description:  		

<b>A. OWNER INFORMATION</b> - Please check all that apply: <input type="checkbox"/> Equipment <input type="checkbox"/> Property			
Company Name:		Corporation No.:	
Street No./ 911 Number, if applicable:		Street Name:	
Unit/Suite:		PO Box:	
City/Town:		Province:	Postal Code:
Telephone No.:		Fax No.:	Cell No.:
Email:			
Print Name of Contact Person:			

<b>B. LOCATION ADDRESS</b>		Same as: <input type="checkbox"/> A	Legal Description attached <input type="checkbox"/>
(Where appliance/equipment is or was installed/inspected. Note this must be a delivery or fire route address.)			
Company Name:			
Street No./ 911 Number, if applicable:		Street Name:	
Unit/Suite:			
City/Town:		Province:	Postal Code:
Telephone No.:		Fax No.:	Cell No.:
Email:			
Print Name of Contact Person:			

<b>C. TECHNICAL CONTACT</b>		Same as: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> D	
(Company TSSA should communicate with on behalf of the owner.)			
Company Name:			
Street No./ 911 Number, if applicable:		Street Name:	
Unit/Suite:		PO Box:	
City/Town:		Province:	Postal Code:
Telephone No.:		Fax No.:	Cell No.:
Email:			
Print Name of Contact Person:			



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Location Address:

### D. INVOICEE

(Company who will be invoiced for engineering and inspection services.)

Company Name:			
Street No./ 911 Number, if applicable:		Street Name:	
Unit/Suite:		PO Box:	
City/Town:		Province:	Postal Code:
Telephone No.:		Fax No.:	Cell No.:
Email:			
Print Name of Contact Person:		Signature of Contact Person:	

Date form submitted (dd-mmm-yyyy):

### FEES

(HST Registration No: 891131369)

Select	Service	Fee Type	Engineering	HST	Fee (Including HST)	Total Fees Due
	Environmental review*	Flat**	\$ 791.50	102.90	\$ 894.40	
	Expedited Services***					
	Expedited Engineering Services (Additional charge to engineering review per site application)	Flat	\$ 581.00	75.53	\$ 656.53	

Total Fees Due			
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If paying by credit card, value in Box 1 to be entered in TSSA Service Prepayment Portal

1

**All required fees must be prepaid for application to be processed. Fees are non-refundable.**  
**For payment options, see Payment Instructions**

\*If a Contaminant Management Plan (CMP) is required, additional time will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule.

\*\*Flat fees relating to engineering services may be subject to additional billing if engineering submissions are inadequate or require excessive engineering review. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

#### \*\*\*Expedited Services

Expedited service fees are non-refundable

Expedited services places your application in an expedited service line.

**Legal Disclaimer** - In providing environmental review services, Technical Standards and Safety Authority makes no representations or warranties regarding the environmental state of a property, the presence or absence of contaminants at the property, or the fitness of the property or equipment for any particular use. TSSA does not authorize any party to rely on any finding, assessment or determination made during the course of an environmental review. TSSA reserves the right to make a final determination of who is the owner of a property or equipment regardless of the information provided in this form. TSSA will send invoices to the invoicee listed above for the convenience of the owner of the property or equipment; however, the owner remains responsible for the payment of any fees for environmental review services and TSSA retains the right to demand such payment from the owner instead of the invoicee at any time.



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## PAYMENT INSTRUCTIONS

<b>TSSA use only</b> WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item