



Technical Standards and Safety Authority  
 345 Carlingview Drive  
 Toronto, Ontario M9W 6N9  
 Customer Service: 1.877.682.8772  
 www.tssa.org

# Ski Request for Services Major and Minor Alterations and Other Services Prepayment Form

(HST Registration No: 891131369)

Enter # of Devices	Service	Fee Type	Service Fee	HST on Service Fee	Total (Including HST)	Quantity	Total Fees Due
	<b>MAJOR ALTERATIONS</b> (Includes engineering, initial inspection, travel & 1 subsequent inspection)						
	All Ski devices	Flat*	\$ 1,890.00	\$ 245.70	\$ 2,135.70	x	=
	<b>Expedited Engineering Services **</b> (Major Alterations)	Flat	\$ 525.00	\$ 68.25	\$ 593.25	x	=
	<b>MINOR ALTERATIONS</b> (Includes engineering, initial inspection, travel & 1 subsequent inspection)						
	All Ski devices	Flat*	\$ 352.00	\$ 45.76	\$ 397.76	x	=
	<b>Expedited Engineering Services **</b> (Minor Alterations)	Flat	\$ 262.50	\$ 34.13	\$ 296.63	x	=
	<b>OTHER SERVICES</b>						
	Aging Lift Assessment	Flat*	\$ 367.50	\$ 47.78	\$ 415.28	x	=
	Revision to a registered design submission	Flat*	\$ 315.00	\$ 40.95	\$ 355.95	x	=
	Variance per device	Flat*	\$ 525.00	\$ 68.25	\$ 593.25	x	=
	<b>Expedited Engineering Services **</b> (Other Services)	Flat	\$ 262.50	\$ 34.13	\$ 296.63	x	=

<b>Total Fees Due</b>					
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**1**

If paying by credit card, value in Box 1 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed. Fees are non-refundable.**  
**For payment options, see Payment Instructions**

Submitter's Unique reference Number for this Service request

Notes: (indicate any special notes, if multiple devices indicate which devices require expedited service)

\*Flat fees relating to engineering services or initial inspection may be subject to additional billing if excessive engineering review/initial inspection time is required. Additional billing, if any, will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

All additional follow-up inspections are billed in accordance with the TSSA fee schedule.

**\*\*Expedited Services**  
 Expedited service fees are non-refundable  
 Expedited services places your application in an expedited service line.



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## PAYMENT INSTRUCTIONS

<b>TSSA use only</b>	L #	CH #
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item