



Technical Standards and Safety Authority  
 345 Carlingview Drive  
 Toronto, Ontario M9W 6N9  
 Tel: 416.734.3300  
 Fax: 416.734.3202  
 Customer Service: 1.877.682.8772  
 Email: fssubmissions@tssa.org  
 www.tssa.org

# Application for a Consultation

## Technical Standards and Safety Act

Fuels Safety Regulations

### A. Applicant/Invoicee (Company/Person who will be invoiced for engineering and/or inspection fees.)

|                                      |  |                 |             |
|--------------------------------------|--|-----------------|-------------|
| <b>Company Name</b>                  |  | Corporation No. |             |
| <i>Mailing Address</i><br>Street No. | Street Name / 911 Number/Address if applicable |                 |             |
| Town / City or Township / County     |  | Province        | Postal Code |
| <b>Contact Name</b>                  | Telephone No.                                  | Fax No.         | E-mail      |

### B. Location of Considered or Proposed Equipment (If more than one location attach list)

|                                  |  |          |             |
|----------------------------------|--|----------|-------------|
| Street No.                       | Street Name / 911 Number/Address if applicable |          |             |
| Town / City or Township / County |  | Province | Postal Code |

### C. Owner of Facility

|   |  |          |             |
|---|--|----------|-------------|
| Owner Name  |  |          |             |
| Address of Owner of Facility <input type="checkbox"/> Same as applicant <input type="checkbox"/> If different, specify below. |  |          |             |
| Street No.  | Street Name / 911 Number/Address if applicable |          |             |
| Town / City or Township / County  |  | Province | Postal Code |

### D. Fuel Type

|  |  |                                   |                                      |                                  |                                       |                                       |
|--|--|-----------------------------------|--------------------------------------|----------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> CNG           | <input type="checkbox"/> Gasoline (LF) | <input type="checkbox"/> Fuel Oil | <input type="checkbox"/> Natural Gas | <input type="checkbox"/> Propane | <input type="checkbox"/> Digester Gas | <input type="checkbox"/> Other: _____ |
| Code:                                  |  |                                   | Section:                             |                                  |                                       |                                       |
| Equipment/Appliance/Component Involved |  |                                   | Make                                 | Model                            | Serial No.                            |                                       |

### E. Consultation

|  |                                      |  |                                       |
|--|--------------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Engineering Review of Documents | <input type="checkbox"/> Site Review | <input type="checkbox"/> Code Interpretation | <input type="checkbox"/> Other: _____ |
| Description:   |                                      |  |                                       |
|  |                                      |  |                                       |
|  |                                      |  |                                       |

|                         |                        |                    |
|-------------------------|------------------------|--------------------|
| Print Name of Applicant | Signature of Applicant | Date (dd-mmm-yyyy) |
|-------------------------|------------------------|--------------------|



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*Technical Standards and Safety Act*  
 Fuels Safety Regulations

**Fees**

(HST Registration No: 891131369)

| Select | Service   | Fee Type | Engineering | HST      | Fee (Including HST) | Total Fees Due |
|--------|---|----------|-------------|----------|---------------------|----------------|
|        | <b>Engineering</b> (up to 4 hours included)   | Minimum* | \$ 533.50   | \$ 69.36 | \$ 602.86           |                |
|        | <b>Expedited Services**</b>   |          |             |          |                     |                |
|        | <b>Expedited Engineering Services</b><br>(Additional charge to engineering review per site application) | Flat     | \$ 533.50   | \$ 69.36 | \$ 602.86           |                |
|        | <b>Expedited Inspection Service</b> (invoiced separately at 2 x standard rates)                         |          |             |          |                     |                |

|                       |  |  |  |  |
|-----------------------|--|--|--|--|
| <b>Total Fees Due</b> |  |  |  |  |
|-----------------------|--|--|--|--|

**1**

If paying by credit card, amount in Box 1 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed. Fees are non-refundable.**  
**For payment options, see Payment Instructions**

\*All minimum fees include specified hours. Excess time above the specified included hours will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

Inspection services, if applicable, will be invoiced separately

**\*\*Expedited Services**

Expedited service fees are non-refundable

Expedited services places your application in an expedited service line

Expedited inspection services (inspection & travel time included in the flat fee, plus any excess hours) will be billed at 2 x the standard inspection rate.



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## PAYMENT INSTRUCTIONS

|                      |     |      |
|----------------------|-----|------|
| <b>TSSA use only</b> | L # | CH # |
| WO # _____           |     |      |

If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website [www.tssa.org](http://www.tssa.org). HST Registration No: 891131369.

### Payment Options:

**Credit Card - Click link below**

**[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)**

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

**Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)**

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: \_\_\_\_\_

**Mail payment along with a copy of your application to:**

Attention: Accounts Receivable  
Technical Standards and Safety Authority  
345 Carlingview Drive  
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item