



Technical Standards and Safety Authority  
 345 Carlingview Drive  
 Toronto, Ontario M9W 6N9  
 Tel: 416.734.3300  
 Fax: 416.234.9169  
 Customer Service: 1.877.682.8772  
 Email: customermanagement@tssa.org  
 www.tssa.org

# Application for Reinstatement in Ontario as a Fuels Contractor

*Technical Standards and Safety Act*

|   |  |                                       |                     |
|---|--|---------------------------------------|---------------------|
| Name of Company:  |  | Corp No./Business Identification No.: | For Office Use Only |
| Name of Person:   |  |                                       |                     |
| E-mail:   |  |                                       |                     |
| Have you been previously registered as a contractor? <input type="checkbox"/> Yes Registration No.: _____ <input type="checkbox"/> No |  |                                       |                     |

**A. Complete Mailing Address**

|  |              |           |              |
|--|--------------|-----------|--------------|
| Street No.:  | Street Name: |           |              |
| Unit/Suite:  |              |           |              |
| City/Town:   |              | Province: | Postal Code: |
| Telephone No.:   | Fax No.:     | Cell No.: |              |
| If you are a fuels certificate holder, provide the Certificate No. |              |           |              |

**B. If your business location address is different from your mailing address, please complete this section.**

|                |              |           |              |
|----------------|--------------|-----------|--------------|
| Street No.:    | Street Name: |           |              |
| Unit/Suite:    |              |           |              |
| City/Town:     |              | Province: | Postal Code: |
| Telephone No.: | Fax No.:     | Cell No.: |              |

|   |  |
|---|--|
| <p><b>1. Type(s) of work - Check appropriate box(es)</b></p> <p>a) <input type="checkbox"/> Heating Fuels Contractor</p> <p style="margin-left: 20px;"><input type="checkbox"/> Fuel oil</p> <p style="margin-left: 20px;"><input type="checkbox"/> Natural Gas</p> <p style="margin-left: 20px;"><input type="checkbox"/> Propane Vapour</p> <p style="margin-left: 20px;"><input type="checkbox"/> Liquid Propane</p> <p>b) <input type="checkbox"/> Petroleum Contractor</p> <p>c) <input type="checkbox"/> Natural Gas Motor Fuel</p> | <p style="text-align: center;"><b>NOTES</b></p> <p>1. It is mandatory to apply for separate registrations, please submit separate applications according to the applicant's type of work, classified as a), b), or c).</p> <p>2. A contractor pre-registration inspection must be performed.</p> |
|---|--|

You are required by law to notify TSSA of any change of information.  
 The information is collected under the authority of Ontario's Technical Standards and Safety Act.

**I have read the Act under which I am applying for registration and understand my duties and obligations, as they apply to me and my employees. I certify that the information I have provided in this application is true.**

|                                    |           |                    |
|------------------------------------|-----------|--------------------|
| Name of the Owner/Operator (Print) | Signature | Date (dd-mmm-yyyy) |
|------------------------------------|-----------|--------------------|



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## FEES\*

(HST Registration No: 891131369)

| Enter # of years operating without a License | Current Year | Total Years | Fuels Contractor Pre-Registration | Fee Type | Registration fee | Total Years |   | Total Fees Due |
|--|--------------|-------------|-----------------------------------|----------|------------------|-------------|---|----------------|
|  |              |             |                                   |          |                  | x           | = |                |
|  |              |             | < 6 Technicians                   | Flat     | \$ 453.50        | x           | = |                |
|  |              |             | 6 - 10 Technicians                | Flat     | \$ 794.50        | x           | = |                |
|  |              |             | > 10 Technicians                  | Flat     | \$ 1,760.50      | x           | = |                |

|                                     |          |
|-------------------------------------|----------|
| <b>Total Reinstatement Fees Due</b> | <b>2</b> |
|-------------------------------------|----------|

Value in Box 2 to be entered in TSSA Service Prepayment Portal

Click here to access [TSSA Service Prepayment Portal](#)

**\*Note: Engineering and/or Inspection services may be required to reinstate the license/ registration and will be billed as a separate fee**

## Technician Count Summary

| No.  | Name of Certificate Holder/Subcontractor | TSSA Certificate/ Registration # | Technician Count*      |                          |                             | Grand Total   |
|--|--|----------------------------------|------------------------|--------------------------|-----------------------------|---------------|
|  |  |                                  | If Full-time Enter '1' | If Part-time Enter '0.5' | If Sub-contractor Enter '1' |               |
|  |  |                                  |                        |                          |                             |               |
|  |  |                                  |                        |                          |                             |               |
|  |  |                                  |                        |                          |                             |               |
|  |  |                                  |                        |                          |                             |               |
|  |  |                                  |                        |                          |                             |               |
|  |  |                                  |                        |                          |                             |               |
|  |  |                                  |                        |                          |                             |               |
|  |  |                                  |                        |                          |                             |               |
|  |  |                                  |                        |                          |                             |               |
|  |  |                                  |                        |                          |                             |               |
| If there are insufficient rows available please make copies of this form |  |                                  |                        |                          |                             | <b>Totals</b> |

**\*Use the following guidelines to determine the technician count**

- Only field technicians (certificate holders) are counted as technicians
- Administrative staff with certificates are not counted
- Each part-time technician counts as 0.5 technician
- Each subcontractor counts as 1 technician