



# Propane Fee Schedule

(All fees rounded to the nearest 50 cents. Fees may be subject to change in the event of errors or omissions)  
All fees subject to HST where applicable

Effective  
May 1, 2023  
to  
April 30, 2024  
Effective  
May 1, 2024

Engineering Services <sup>1,2,3</sup>	Fee Type	Fee	Fee
<b>Field Approvals</b>			
Mobile Food Trucks (includes engineering, first field inspection, 1 follow-up and travel)	Flat	\$ 1,387.50	\$ 1,457.00
Other (up to 3 engineering hours and 5.25 inspection hours included)	Minimum	\$ 1,387.50	\$ 1,457.00
<b>HPP (High Pressure Piping)</b> (up to 3.75 engineering hours and 3.25 inspection hours included)	Minimum	\$ 1,067.00	\$ 1,120.50
<b>Variance</b>			
Noncertified plastic venting per TSSA Advisory FS-101-07 R1	Flat	\$ 187.00	\$ 196.50
Other variance	Flat	\$ 1,254.00	\$ 1,316.50
<b>Environmental</b>	Flat	\$ 726.00	\$ 762.50
<b>Other Engineering</b> (up to 4 hours included)	Minimum	\$ 533.50	\$ 560.00
<b>Hourly labour rate</b>	Hourly	\$ 178.50	\$ 187.50
<b>New Facility Applications</b>			
<b>Bulk Plant &amp; Fill Sites</b> (includes engineering, RSMP, initial inspection, 1 follow-up and travel)			
L1, <5,000 Gallons (up to 7 engineering hours and 4 inspection hours included)	Minimum	\$ 1,707.50	\$ 1,793.00
L2, >=5,000 Gallons (up to 11 engineering hours and 5 inspection hours included)	Minimum	\$ 2,614.50	\$ 2,745.00
<b>Vehicle Conversion Center</b> (includes engineering, initial inspection, 1 follow-up and travel)	Flat	\$ 1,387.50	\$ 1,457.00
<b>Cylinder Handling</b> (includes engineering, initial inspection, 1 follow-up and travel)	Flat	\$ 1,067.00	\$ 1,120.50
<b>Transport Tank</b> (includes initial inspection, 1 follow-up and travel)	Flat	\$ 426.50	\$ 448.00
<b>Modification Applications</b>			
<b>Bulk Plant &amp; Fill Sites</b> (includes engineering, RSMP, initial inspection, 1 follow-up and travel)			
L1, <5,000 Gallons (up to 6 engineering hours and 7 inspection hours included)	Minimum	\$ 1,921.00	\$ 2,017.00
L2, >=5,000 Gallons (up to 10 engineering hours and 7 inspection hours included)	Minimum	\$ 2,667.50	\$ 2,801.00
<b>All other facility types</b> (engineering, initial inspection, 1 follow-up and travel) (up to 3.75 engineering hrs and 7.25 inspection hrs included)	Minimum	\$ 1,600.50	\$ 1,680.50
<b>Risk Safety Management Plan (RSMP) -Changes to RSMP from prior year's submission</b>			
Bulk Plant & Fill Sites - L1, <5,000 Gallons (includes review)	Flat	\$ 213.00	\$ 223.50
Bulk Plant & Fill Sites - L2, >=5,000 Gallons (includes review, initial inspection, 1 follow-up and travel) (up to 7.5 engineering hrs and 6.5 inspection hrs included)	Minimum	\$ 2,134.00	\$ 2,240.50
<b>Expedited Services</b> (Additional charge to engineering review per site application)	Flat	\$ 533.50	\$ 560.00
<b>Inspection Services<sup>1,2,3</sup></b>	<b>Fee Type</b>	<b>Fee</b>	<b>Fee</b>
<b>Pipeline Strike</b>			
Pipeline strike <sup>6</sup>	Flat	\$ 1,015.00	\$ 1,066.00
Working with no locate	Flat	\$ 598.00	\$ 628.00
<b>Other Inspection</b> (includes up to 1 hour inspection and travel)	Minimum	\$ 288.00	\$ 302.50
<b>Follow-up inspection</b> (includes up to 1 hour of inspection and travel) - additional hours billed at 1.5 times the regular hourly rate	Minimum	\$ 443.00	\$ 465.00
<b>Hourly labour rate</b>	Hourly	\$ 161.00	\$ 169.00
<b>Non-authorization holder<sup>4</sup></b>		1.5 x standard rates	
<b>Expedited Services<sup>5</sup></b>		2 x standard rates	
<b>Inspection appointment cancellation: same-day cancellation (fees effective November 4, 2024)</b>			
<b>New Facility</b>			
<b>Bulk Plant &amp; Fill Sites</b>			
L1, <5,000 Gallons	Flat	n/a	\$ 663.50
L2, >=5,000 Gallons	Flat	n/a	\$ 862.50
Vehicle Conversion Center	Flat	n/a	\$ 705.50
Cylinder Handling	Flat	n/a	\$ 560.50
Transport Tank	Flat	n/a	\$ 448.00
Other facility types	Flat	n/a	\$ 1,210.50
<b>Modifications</b>			
<b>Bulk Plant &amp; Fill Sites</b>			
L1, <5,000 Gallons	Flat	n/a	\$ 1,176.00
L2, >=5,000 Gallons	Flat	n/a	\$ 1,199.00
Other facility types	Flat	n/a	\$ 1,210.50
Risk Safety Management Plan (RSMP) - Bulk Plant & Fill Sites - L2, >=5,000 Gallons	Flat	n/a	\$ 1,112.00
Field Approvals	Flat	n/a	\$ 873.50
HPP (High Pressure Piping)	Flat	n/a	\$ 560.50
Variance	Flat	n/a	\$ 532.50
<b>Inspection appointment cancellation: less than 3 business days prior to inspection date (fee effective November 4, 2024)</b>			
New, modification, RSMP, field approvals, high pressure piping or variance inspection	Flat	n/a	\$ 169.00



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Licenses (Annual) <sup>1,2</sup>	Fee Type	Fee	Fee
<b>Bulk Plant &amp; Fill Sites (Based on capacity)<sup>9,10</sup></b>			
6,000 or less U.S. water gallons	Flat	\$ 858.00	\$ 901.00
6,001 - 22,000 U.S. water gallons	Flat	\$ 3,203.00	\$ 3,363.00
22,001 - 40,000 U.S. water gallons	Flat	\$ 4,357.50	\$ 4,575.50
40,001 - 52,000 U.S. water gallons	Flat	\$ 6,406.50	\$ 6,727.00
52,001 - 66,000 U.S. water gallons	Flat	\$ 8,330.50	\$ 8,747.00
66,001 - 99,000 U.S. water gallons	Flat	\$ 11,658.50	\$ 12,241.50
99,001 - 132,000 U.S. water gallons	Flat	\$ 15,371.00	\$ 16,139.50
132,001 - 264,000 U.S. water gallons	Flat	\$ 28,184.00	\$ 29,593.00
264,001 - 396,000 U.S. water gallons	Flat	\$ 40,991.50	\$ 43,041.00
Greater than 396,000 U.S. water gallons	Flat	\$ 69,357.50	\$ 72,825.50
<b>Other Licenses<sup>9</sup></b>			
Transport Tank	Flat	\$ 197.50	\$ 207.50
Cylinder Handling	Flat	\$ 213.00	\$ 223.50
Cylinder Exchange	Flat	\$ 165.00	\$ 173.00
Vehicle Conversion Center	Flat	\$ 320.00	\$ 336.00
<b>Late Payment Fee on License Renewals (fee effective November 4, 2024)</b>	Flat	n/a	\$ 75.00
<b>Registrations<sup>1,2</sup></b>	<b>Fee Type</b>	<b>Fee</b>	<b>Fee</b>
<b>Fuels Contractor Pre-Registration<sup>9</sup></b>			
< 6 Technicians	Flat	\$ 934.00	\$ 980.50
6 - 10 Technicians	Flat	\$ 1,275.00	\$ 1,339.00
> 10 Technicians	Flat	\$ 2,241.00	\$ 2,353.00
<b>Fuels Contractor Registration (Annual)<sup>9</sup></b>			
< 6 Technicians	Flat	\$ 453.50	\$ 476.00
6 - 10 Technicians	Flat	\$ 794.50	\$ 834.00
> 10 Technicians	Flat	\$ 1,760.50	\$ 1,848.50
<b>Late Payment Fee on Contractor Registration Renewals (fee effective November 4, 2024)</b>	Flat	n/a	\$ 75.00
<b>Certification and Examination Fees<sup>1,2,7</sup></b>	<b>Fee Type</b>	<b>Fee</b>	<b>Fee</b>
<b>Certificates – initial and renewal (biennial)</b>	Flat	\$ 122.50	\$ 128.50
<b>Late Payment Fee on Certificate Renewals (fee effective November 4, 2024)</b>	Flat	n/a	\$ 50.00
<b>Challenge Examination</b>	Flat	\$ 229.50	\$ 241.00
<b>Other Examination</b>	Flat	\$ 80.00	\$ 84.00
<b>Invigilation<sup>8</sup></b>	Flat	\$ 598.00	\$ 628.00

**Notes**

1 - All customer requested services to be prepaid (includes flat and minimum fees).

2 - All prepaid fees are non-refundable

3 - All minimum fees include specified hours. Excess time above the specified included hours will be billed at the applicable hourly labour rate in ¼ hour increments. All labour rates are per inspector or engineer. Flat fees relating to engineering services or initial inspection may be subject to additional billing if engineering submissions are inadequate or require excessive engineering review/initial inspection time. Overtime rates will apply for services delivered outside normal business hours at the request of the customer.

4 - A "non-authorization holder" is defined as any person not required to be an authorization holder, or any person who is required under the applicable regulations to hold a valid license, registration, certification or authorization, and does not meet this requirement at the time that the billable inspection occurs.

5 - Expedited service (inspection) includes customer driven work, incident or compliant work which take the inspector away from previously scheduled work or follow-up inspections related to previous non-compliances. For expedited service, travel time will be billed at actual time. For the purposes of expedited service, the "standard fee" shall be the higher of (1) the fee that would be charged if the inspection were not an expedited service or (2) the sum of actual travel and inspection time multiplied by the applicable hourly labour rate in ¼ hour increments.

6 - Pipeline strike - General inspection activities and associated travel time are included in the flat fee; however, in situations which go beyond normal activities, such as for significant levels of non-compliance, excess inspection and travel time will be billed in accordance with the applicable hourly labour rate.

7 - Examination fees are payable for all examinations and re-writes taken by the candidate, regardless of whether the outcome is a pass or a failure. An exam re-write counts as a separate examination and will be billed accordingly.

8 - Invigilation fees will be billed on a per invigilator per exam basis. As a result, multiple invigilation fees may be applied for one sitting if two or more examinations are administered simultaneously or two or more invigilators are required to properly administer the examination (i.e. a large number of students and/or multiple rooms are involved). Should a customer request on-site invigilation, the TSSA will determine how many invigilators are required based on the specifics of the customer request. On-site invigilation fees are charged specifically for the service of on-site invigilation, and do not replace or subsidize the regular examination fees that are charged on a per-student basis.

9 - Licenses and registration fees cover all safety administration & oversight. No separate fees charged for periodic inspections. Inspection billing only occurs when more than one follow-up inspection is required due to non-compliance. Follow-up inspection charges are billed as per the fee schedule.

10 - Separate fee applies for changes to Risk and Safety Management Plan (RSMP)