



Technical Standards and Safety Authority
 345 Carlingview Drive
 Toronto, Ontario M9W 6N9
 Tel: 416.734.3300
 Fax: 416.734.3202
 Customer Service: 1.877.682.8772
 Email: licencingandregistration@tssa.org
 www.tssa.org

Application for an Ontario Authorization to Operate an Emergency Standby Power (ESP)

Technical Standards and Safety Act
 Compressed Natural Gas Regulation

Failure to fully complete this form may result in rejection. Making a false statement may result in a fine.

The Undersigned applies to TSSA for an authorization to operate an Emergency Standby Power (ESP) under Ontario's *Technical Standards and Safety Act*, Compressed Natural Gas Regulation.

Company Name

Corporation Number

Contact Person

Telephone No.

E-mail

Street No.

Street Name

Town / City or Township / County

Province

Postal Code

Address

Information on Emergency Standby Power (ESP)

Location of premises to be authorized

Street No.

Street Name

Town / City or Township / County

Province

Postal Code

Name of Fuel Supplier

Street No.

Street Name

Town / City or Township / County

Province

Postal Code

Name of previous owner/operator

Authorization Number

Name and registration number of installing contractor

**Application is valid for 12 months from date received by TSSA.
 You are required by law to notify TSSA of any change of information.**

I certify the above information is true.

Print name of applicant _____

Date

Position _____

Signature

X

FEES

(HST Registration No: 891131369)

Select	Service	Fee Type	Engineering	HST	Fee (Including HST)	Total Fees Due
	Engineering (up to 4 hours included)	Minimum*	\$ 533.50	\$ 69.36	\$ 602.86	
	Expedited Services**					
	Expedited Engineering Services (Additional charge to engineering review per site application)	Flat	\$ 533.50	\$ 69.36	\$ 602.86	
	Expedited Inspection Service (invoiced separately at 2 x standard rates)					

Total Fees Due

1

If paying by credit card, amount in Box 1 to be entered in TSSA Service Prepayment Portal

**All required fees must be prepaid for application to be processed. Fees are non-refundable.
 For payment options, see Payment Instructions**

*All minimum fees include specified hours. Excess time above the specified included hours will be billed in 1/4 hour increments at the applicable hourly labour rate based on TSSA's posted fee schedule. All labour rates are per inspector or engineer.

Inspection services, if applicable, will be invoiced separately

****Expedited Services**

Expedited service fees are non-refundable

Expedited services places your application in an expedited service line

Expedited inspection services (inspection & travel time included in the flat fee, plus any excess hours) will be billed at 2 x the standard inspection rate.



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PAYMENT INSTRUCTIONS

TSSA use only WO # _____	L # _____ CH # _____
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If paying by cheque, bank draft, money order, this form must accompany all applications submitted to TSSA. A separate payment form is required for each application. Please refer to our fee schedule posted on our website www.tssa.org. HST Registration No: 891131369.

Payment Options:

Credit Card - Click link below

[TSSA Service Prepayment Portal](https://forms.tssa.org/Payments/Service-Prepayment-Portal)

<https://forms.tssa.org/Payments/Service-Prepayment-Portal>

Cheque, Bank Draft or Money Order (payable to Technical Standards and Safety Authority)

Name of Applicant/Organization:

Telephone No:

Email Address:

Cheque/Bank Draft/Money Order #: _____

Mail payment along with a copy of your application to:

Attention: Accounts Receivable
Technical Standards and Safety Authority
345 Carlingview Drive
Toronto, Ontario M9W 6N9

If a copy of the application is not submitted with your payment, this will delay the processing of the application.

Dishonored Payments: A \$35 administration fee will apply for each returned item